

# Club House Drive Property Lillian AL

## Interior

### Every Room cleanup:

Walls- Wiped down all walls & removed hanging hardware.

Cleaned all baseboards, doors, door frames & chair rails.

Cleaned all windows & window seals (including upper windows in formal living room & entryway)

Scrapped paint overspray off of several windows.

Dusted ceiling fans & washed light fixtures & globes.

Ceilings-dusted entire ceilings.

Mini blinds- removed & washed all.

Floors:

Wood- Three coats of Rejuvenate wood restorer.

Carpet- Vacuumed all carpet.

Vinyl floors- Scrubbed all vinyl flooring spent extra time removing yellow stains.  
(grey stain in downstairs bathroom is permanent)

### Entry way:

Removed large amounts of paint overspray & excessive caulking.

Cleaned chandelier.

Walls & floor- Covered under every room clean-up.

### Formal living area:

Covered under every room clean-up.

Dusted, beat & vacuumed curtains.

### Formal dining room:

Covered under every room clean-up.

Dusted, beat & vacuumed curtains.

### Kitchen:

Oven/stove top-removed all burnt on food & grease inside and out-Cleaned oven seal pulled unit away from wall (found two dead mice) & scrubbed walls & floor- removed & cleaned control knobs cleaned panel.

Hood Vent- Cleaned & degreased-removed filter soaked & replaced

Cabinets-removed all contents from shelves & drawers-sorted and packed contents (nine large boxes)- treated all cabinet wood with lemon oil twice.

Walls & floor- Covered under every room clean-up.

### Breakfast nook:

Covered under every room clean-up.

Cleaned table & chairs.

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## **Family Room:**

Covered under every room clean-up.  
Cleaned & lemon oiled mantel & vacuumed fireplace.

## **Bathrooms:**

Scrubbed showers, tubs, floors, walls, toilets, sinks, counter tops & cabinets inside & out.  
Sorted & packed closet items master bath.  
Walls- cleaned all walls.

## **Office/downstairs bedroom:** Sorted & packed. Stored wanted items in closet.

Cleanup (covered under every room)

## **Master Bedroom:**

Covered under every room clean-up.  
Master walk-in closet. Sorted & packed.

## **Laundry room/ mud room:**

Covered under every room clean-up.  
Packed & sorted.  
Cleaned washer & dryer, sink & cabinets inside & out.  
Caulked threshold entering garage.

## **Staircase:**

Dusted & lemon oil (twice) all wood stair rails.  
Vacuumed stairs.

## **Attic storage room:**

Sorted, organized & packed all unwanted items.  
Swept floor.

## **Storage closets:**

Downstairs hall closet: Sorted & packed. Wiped shelves & cleaned walls.  
Under stairway storage closet: Sorted & packed. Cleaned walls & vacuumed floor.

## **Garage:**

Packed & moved all items  
Hauled 6 loads to mission (tried to set up a pick-up, they were not available for three weeks)  
Power washed floor & inside garage door.  
Washed walls.  
Cleaned windows.

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## Exterior

### **Alabama room:**

Power washed floor, door, bricks & ceiling, cleaned ceiling fan & outdoor furniture.  
Wiped down all screens inside and out.

### **Patio/outside of Alabama room:**

Power washed concrete patio, steps & bricks.

### **Power wash:**

Walkways, entryway, pilers, driveway, mailbox, windows, house lower bricks, house upper siding, gutters, doors, outside storage building.

### **Windows:**

Power washed all windows & followed up with outdoor windex washed & dried.

### **Landscaping:**

Backyard:

Cleared land: cleared overgrowth bushes, rocks, vines, dead limbs, leaves, & small trees.

Removed lower dead limbs hanging from trees.

Trees: Cut down & hauled off two green trees & four dead trees.

Side yard:

Trimmed: Vines, bushes & overgrowth.

Removed: Dead limbs, small unwanted trees & bushes.

### **Storage building:**

Sorted, packed & cleaned all storage items, window and building.

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## OUT OF POCKET EXPENSES

### Rentals:

Billy goat gas landscaper one day. (trailer required)	\$85.00
Trailer rental three days.	\$75.00
Gas Power washer three days.	\$195.00
Gas Chain saw one day.	\$50.00
Equipment gas, chain lube & two cycle oil.	\$45.00

### Extra cleaning supplies not supplied:

Rejuvenate- Restore chemical for wood floors. (2)	\$42.00
Outdoor windex cleaner & pads.	\$12.00
Windex extra extension pole to reach upper windows.	\$10.00
Oven cleaner.	\$6.00

### Power Washer:

Concrete Cleaning Chemical. (2)	\$40.00
Siding Cleaning Chemical	\$20.00
Brick Cleaning Chemical	\$20.00

### Haul-off & mileage:

Hauled six loads to mission. (pick-up not available)	\$120.00
Pick-up & drop-off of ALL rental equipment. (6 trips)	\$80.00
Hauled off three trailer loads of yard trash (wood & limbs).	\$175.00
Mileage. Supplies pickup. Unwanted meds taken to pharmacy to be destroyed.	\$30.00

### Tetanus Shot:

Snake bite.	\$80.00
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**Total Expenses** **\$1085.00**

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## Hours:

September		HOURS
Friday 21		10
Saturday 22		10
Sunday 23		10
Monday 24		16
	Hired help.	8
Tuesday 25		14
Wednesday 26		13
	Hired help.	10
Thursday 27		16
	Hired help.	10
Friday 28		14
	Hired help.	7
Saturday 29		Off
Sunday 30		Off
October		HOURS
Monday 1		Off
Tuesday 2		8
Wednesday 3		14
	Hired help.	8
Thursday 4	Snake bite, took off early to go to health clinic.	4
Friday 5		14
	Hired help.	12
Saturday 6		14
	Hired help.	10
Sunday 7		14
Monday 8	Turned in keys.	12
<b>Total Hours</b>		<b>248</b>

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## Summary Of Expenses

### Labor:

My hours at \$14/hr-----	183hrs----	\$2562.00
Hired help at \$13/hr-----	65hrs----	\$845.00

Out of pocket Expenses/Rental Equipment:-----\$1085.00

Total:-----\$4492.00

### IOU:

Kenmore Freezer	-\$50.00
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Tool box, tools, shop vac, garden tools, misc	-\$525.00
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***Next day air	-\$75.00
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<b>Total IOU</b>	<b>-\$650.00</b>
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**Grand Total:-----\$3842.00**

**\*\*\* Special Instructions: Please overnight check to:**

**Deanna C Askins  
C/O Anna Wagnon  
2726 Woodpecker Drive  
Van Buren, AR 72956**

**I will be flying to Arkansas on Nov 3 and would like for the check to be sent over night or next day air on Monday or Tuesday. If there are any problems please contact me at 850-221-8253.**

**Thanks So much.  
Deanna (Dee)**

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