



Vendor Contacts and Ordering Instructions

All PEPPM orders should be faxed to PEPPM at **800-636-3779** or placed online through Epylon eCommerce.

Product Line: Xerox Printers and Multifunctions

Introduction

The Xerox Corporation is a manufacturer of award winning color and monochrome printers and multifunction devices.

Please contact the person below with any questions.

Michael Kovalski
7900 Westpark Drive
Suite A400
McLean, VA 22102
Phone: 570-342-0622
e-mail: Michael.kovalski@xerox.com

Placing an Order via Fax:

1. Locate product and prices on PEPPM.org or through a sales representative.
2. Our posted PEPPM prices are for a quantity of 1. **For volume discounts please contact Mike Kovalski, contact information above.**
3. Address the orders to:
Xerox Corporation
c/o (selected reseller name)
(reseller address)
4. All quotes and orders should state "As per PEPPM 2008."
5. Fax the completed order to **800-636-3779**.
 - a) Your order will be reviewed and edited by PEPPM Staff.
 - b) You will be contacted to make any necessary corrections.
 - c) Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.
 - d) Your order will be archived for audit support.

Placing an order Online:

Before placing an online order, make sure that your Ship-to Address has been entered by the individual in your organization that manages your Epylon information. Click on My Profile_My Ship-to Addresses to view the addresses available on your account. If it is not listed, you must add it before creating the PO form. Ship-to Addresses are added under Accounts_Ship-to Addresses.

1. Login to Epylon at www.epylon.com.
2. Click on the Contracts tab.
 - a. Choose between a "line item" or "contracts" search.
 - b. Select **Xerox Corporation – Printers/Multifunctions** from the Vendor (Awardee) list.
 - c. Click "Search."
3. Add selected line items to a List.
4. Assign a reseller to the item by using the checking the box next to the item and clicking the "Assign Distributor" button.
5. To request a volume price break, add items to a Spot Price Check form along with your desired quantity and a Response Due Date. The vendor will be notified of your request via email. Once they respond, you'll be notified and can view the response on Epylon. (After viewing a winning response, continue with the instructions that follow.)
6. Add selected items to a Purchase Order form.
7. Click "Submit" after entering a valid PO number and shipping address.
 - a. The PEPPM contract will automatically be referenced in your PO.
 - b. You will retain a copy of the sent purchase order in your Epylon account. A Printable Version is also available.
 - c. The order will immediately be viewable by the vendor.
 - d. Your order will be archived for audit support.

For any assistance using Epylon, contact service@epylon.com or call 888-211-7438.

Reseller Listing

Orders may not be faxed directly to these resellers. All orders must be placed through the PEPPM fax number (800-636-3779) or Epylon eCommerce to assure PEPPM bid protection.

In the body of the purchase order, please include the following language:
"As per PEPPM 2008"

Select one of the authorized resellers/dealers listed below and address the orders to:

Xerox Corporation
C/O Laser Supply, Inc.
4793 West Chester Pike
Edgemont, PA 19028
Contact: Bob Melso
Phone: 610-325-0800
Email: rmelso@laser-supply.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Eplus Technology, Inc.
130 Futura Drive
Pottstown, PA 19464
Contact: Darren Raiguel
Phone: 610-495-1266
Email: draiguel@pa.eplus.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Advanced Laser Printer Service & Supplies
40 Aberdeen Road
Emigsville, PA 17318
Contact: Don Risser
Phone: 877-375-2737
Email: drisser@alpslaser.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Legacy Information Systems, LLC
3750 Main Street, Suite 510
Philadelphia, PA 19128
Contact: Gaylord Neal
Phone: 215-828-4995
Email: gn@tplegacy.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Office Equipment Source, Inc.
227 W. Water Street
Elmira, NY 14901
Contact: Mike Mitchell
Phone: 607-737-0539
Email: mmitchell@officeequipmentsource.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Universal Information Systems
4411 Old William Penn Highway
Monroeville, PA 15146
Contact: Brian Renter
Phone: 412-229-1035
Email: br@universalinfo.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Automated Office Systems
919 Conestoga Road, Bldg. 3, Suite 212
Rosemont, PA 19010
Contact: Michael McClatchy
Phone: 610-527-4114
Email: mme@aossolutionsinc.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O XSE Group of Pennsylvania
100 Town Center of New Britian
New Britian, PA 18901
Contact: Rich Kohler
Phone: 215-345-9155
Email: rkohler@xsegoservice.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Dynamic Printing Technologies
322 Carriage Boulevard
Pittsburgh, PA 15239
Contact: Franco Fratangelo
Phone: 412-551-1109
Email: fratangelo@adelphia.net
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Link Computer Corporation
Stadium Drive
Bellwood, PA 16617
Contact: Don Nagel
Phone: 814-742-7700
Email: dnagel@linkcorp.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O CDW Government, Inc
230 N. Milwaukee Avenue
Vernon Hills, IL 60061
Contact: Wilson Garcia
Phone: 312-705-3363
Email: wilsgar@cdw.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Pennlantic Corporation
435 Market Street
Lemoyne, PA 17043
Contact: George Tyson
Phone: 717-761-7325
Email: ghtyson@pennlantic.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Document Solutions, Inc.
500 Garden City Drive
Monroeville, PA 15146
Contact: John Wirtz
Phone: 412-373-6500 x111
Email: jwirtz@docsolinc.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O PC Age Inc.
345 Lancaster Avenue
Malvern, PA 19355
Contact: Mary Ann Stravous
Phone: 610-889-4812
Email: maryann@pcageinc.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O IntegraOne
7248 Tilghman Street
Allentown, PA 18106
Contact: Kim Fick
Phone: 484-223-3480
Email: kfick@integral.net
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Access Office Technologies
1070 W. Main Street
Stroudsburg, PA 18360
Contact: Kathy Hill
Phone: 570-424-7361
Email: khill@accessoe.com
Orders may not be faxed directly to these resellers

Xerox Corporation
C/O Gold N Copy, Inc.
618 Market Street
Sunbury, PA 17801
Contact: John Gold
Phone: 570-286-4370
Email: gnc1@ptd.net

Orders may not be faxed directly to these resellers